

CHECKLIST FOR RESIDENT MOVE INS – BENEFITS & FINANCES

Colebrook Housing Society offers a Welfare Benefits and Money Advice Service. To make sure that we support you properly we need to be aware of any difficulties you have with benefits or money and debts. We realise that some of these questions are quite personal but we ask them so that we can:

- Check whether you are getting all the benefits you are entitled to
- Work out whether you will be able to afford the rent with Colebrook Housing Society including how much Housing Benefit you are likely to receive
- Begin to put together a plan to help you if you have any debts, problems with benefits or difficulties managing your money

Please note that we will not refuse you accommodation just because you have debts or other money problems. Therefore can you please answer the following questions as fully and honestly as you can, selecting **Yes or No** and filling in the details asked for. You may then be referred to the Welfare Benefits and Money Advice Worker to look at any particular areas.

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| 1. Do you owe the Housing Benefit department any money? If so, how much? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 2. Do you owe anyone else any money? (e.g. your landlord / lady, credit card companies, catalogues, doorstep lenders) Details: | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 3. Are you thinking about going bankrupt? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 4. Are you working? If so, how many hours per week? How much are you paid? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 5. Do you have any savings above £3,000 If so, how much? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 6. Do you own a house? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 7. Are you a student? If so, can you please give some details (e.g. what course, which college, how many hours per week etc.) | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 8. Do you have any identification? (e.g. passport, driving licence, birth certificate, anything with your photo and/or name on it?) | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 9. Are you able to manage your own money (e.g. can you run a bank account, can you remember a pin number and keep it secret?) | Yes <input type="checkbox"/> No <input type="checkbox"/> |

Please sign to say that the information you have given is true and accurate as far as you know:

Signature: _____ **Print Name:** _____ **Date:** _____

If later on we find out that you have given us information which is untrue, this may affect the support we are able to give you.